Liam Daniell

1923 Kavanaugh Blvd, Little Rock, AR, 72205

(501)410-3818

[ljdaniell@ualr.edu](mailto:ljdaniell@ualr.edu)

xx/xx/xxxx

Company

Address  
City, State  
Number

Dear [Company Name]

My name is Liam Daniell. Thank you for the opportunity to apply for the [Insert] position. After reviewing your job description, it’s clear that you’re looking for a candidate that is familiar with the responsibilities associated with the role and can perform them confidently. Given these requirements I am certain that I have the necessary skills to perform the job.

I am a high school graduate with a 3.5 GPA and currently attending University at Little Rock with a 3.23 GPA for a Bachelor of Science in Information Technology. I have been consistently praised as hardworking and motivated by my teachers and managers. During my academic career, I also managed to accrue 3 years of work experience. I have had the privilege of attending this college and I have learned valuable C++, Java, HTML, CSS and Visual Basic coding experience.

After reviewing my resume, I hope that you will agree that I am the type of competent and reliable candidate that you are looking for. I look forward to elaborating on how I can help and benefit your organization. Please contact me at (501)410-3818 or via email at [ljdaniell@ualr.edu](mailto:ljdaniell@ualr.edu) to arrange an interview.

Thank you for your consideration and I look forward to hearing from you soon.